

Notice of Meeting

Cabinet

Councillors Simon Werner (Chair), Lynne Jones (Vice-Chair), Richard Coe, Geoff Hill, Joshua Reynolds, Catherine Del Campo, Adam Bermange, Karen Davies and Amy Tisi

Wednesday 13 December 2023 7.00 pm

Grey Room - York House - Windsor & on [RBWM YouTube](#)

www.rbwm.gov.uk



Royal Borough
of Windsor &
Maidenhead

Agenda

Part I

Item	Description	Page
1	Apologies for Absence To receive any apologies for absence.	
2	Declarations of Interest To receive any declarations of interest from Cabinet Members.	5 - 6
3	Minutes To consider the minutes of the meeting held on Wednesday 29 November 2023.	7 - 14
4	Appointments	
5	Forward Plan To consider the Forward Plan for the period January 2024 to April 2024.	15 - 20

Cabinet Member Reports

6	Review of the Cabinet Decision to not dispose of the Open Space Land at Braywick Park, Maidenhead <i>Cabinet Member for Communities & Leisure</i> To note the report and: i) Reconsider the decision of Cabinet not to dispose of open space land at Braywick Park taken on 27th July 2023, taking into account representations made in two resident led petitions; ii) Reaffirm the original decision to stand; iii) Or, if Cabinet approve a change in decision, delegate responsibility to the Executive Director of Place in consultation with the Cabinet Member for Communities and Leisure to recommence the open space notice process in relation to a proposed disposal of the land at Braywick Park	21 - 70
---	---	---------

7	<p>Draft 2024/25 Budget</p> <p><i>Deputy Leader of the Council & Cabinet Member for Finance</i></p> <p>To review the council's approach to balancing the budget and:</p> <ul style="list-style-type: none"> i) note the draft revenue budget for 2024/25 included in this report, which shows a preliminary balanced position. ii) note the proposed capital budget for 2024/25 and revised Medium Term Financial Plan to 2028/29 set out respectively in Appendices A and B. iii) consider the proposed budget pressures and savings / transformation / income proposals set out in Appendices C and D; iv) note the Equality Impacts Assessments shared at Appendix E; and v) agree to commence public consultation on the draft 2024-25 budget, including proposals to increase Council Tax by the maximum allowed by Government. The consultation is expected to run from 14th December 2023 to 22nd January 2024. 	71 - 136
8	<p>Procurement of Stop Smoking Services</p> <p><i>Cabinet Member for Adults, Health & Housing Services</i></p> <p>To note the report and delegate authority to Kevin McDaniel (Executive Director of Adult Services and Health (DASS)) in consultation with Cllr del Campo (Lead Member for Adult Services, Health and Housing Services) to approve the outcome of the current Stop Smoking Procurement exercise.</p>	137 - 156
9	<p>School Condition Allocation 2024/25</p> <p><i>Cabinet Member for Children's Services, Education & Windsor</i></p> <p>To note the report and:</p> <ul style="list-style-type: none"> i) Approve the school condition capital schemes for 2023/24 set out in Appendix C, and their budgets as set out in Appendix D (Part II). ii) Recommend the school condition capital schemes for 2024/25 as set out in Appendix C, and their budgets as set out in Appendix D (Part II), for inclusion 2024/25 capital programme, to Council. iii) Delegate approval of further projects for inclusion in the 2023/24 and 2024/25 SCA capital programme to the Director of Children's Services and Education in consultation with the Cabinet Member for Children's Services, Education and Windsor. iv) Note the indicative programme of capital schemes for 2025/26 and 2026/27. v) Delegate authority to the Director of Children's Services and the Procurement Manager to undertake procurement and enter into contracts for the delivery of the schemes set out at Appendix C, including where varied under recommendation (ii). vi) Request that consideration be given to establishing a corporate revenue fund for survey and feasibility works relating to the maintenance and development of the council's assets. 	157 - 190
10	<p>Building Heights and Tall Buildings Supplementary Planning Document - Adoption</p> <p><i>Cabinet Member for Planning, Legal & Asset Management</i></p>	191 - 424

	<p>To note the report and:</p> <ul style="list-style-type: none"> i) Approve the adoption of the Building Height and Tall Buildings Supplementary Planning Document, as set out in Appendix B. ii) Delegate authority to the Assistant Director of Planning in consultation with the Cabinet Member for Planning, Legal and Asset Management for minor changes to the Supplementary Planning Document to be made prior to publication. 	
11	<p>Mill Lane Conservation Area Appraisal</p> <p><i>Cabinet Member for Planning, Legal & Asset Management</i></p> <p>To note the report and:</p> <ul style="list-style-type: none"> i) Agree the draft appraisal document. ii) Delegate authority to the Assistant Director of Planning in Consultation with the Cabinet Member for Planning, Legal and Asset Management to a) approve and publish any minor changes to the Mill Lane Conservation Area Appraisal document, prior to its publication for consultation, and b) commence a period of public consultation on the document, including a drop-in session at a local venue. iii) Agree that the appraisal document would come back to Cabinet after consultation, following a review of the responses received, for a decision on whether it can be adopted as a material planning consideration. 	425 - 502
12	<p>Article 4 Direction—removal of permitted development rights to change of use from Class E (commercial class) to C3 (residential)</p> <p><i>Cabinet Member for Planning, Legal & Asset Management</i></p> <p>To note the report and:</p> <ul style="list-style-type: none"> i) Agree a non-immediate Article 4 direction be made to remove the permitted development rights (within Schedule 2 of the General Permitted Development Order 2015 (as amended)) to change use from Class E (commercial, business or service) to C3 (residential) on protected employment sites as shown in Appendix B and to prepare and undertake a public consultation. ii) Delegate authority to the Assistant Director of Planning in consultation with the Cabinet Member for Planning, Legal and Asset Management, to approve and publish any minor changes to the Article 4 direction and supporting documents, prior to its publication. iii) Agree that the Article 4 direction would be taken back to Cabinet after consultation following a review of the responses received, for a decision on whether it can be confirmed. 	503 - 570
13	<p>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</p> <p>Agenda item 9 is supported by an annex containing exempt information as defined in Schedule 12A of the Local Government Act 1972. If Cabinet wishes to discuss the content of these annexes in detail, it may choose to move the following resolution:</p> <p>“That pursuant to Regulation 4 of the Local Authorities (Executive</p>	

	<p>Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of item 9, which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p>(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).”</p>	
--	--	--

Part II

Cabinet Member Reports

14	<p>School Condition Allocation 2024/25</p> <p>To consider Appendix D in Part II if required.</p> <p>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</p>	571 - 574
----	--	-----------

By attending this meeting, participants are consenting to the audio & visual recording being permitted and acknowledge that this shall remain accessible in the public domain permanently.

Please contact Oran Norris-Browne, Oran.Norris-Browne@rbwm.gov.uk, with any special requests that you may have when attending this meeting.

Published: Tuesday 5 December 2023

